Sample Format for Detailed Income Statement
(Executive Director & Finance Committee)

Detailed Income Statement Month XXX, XXXX	Monthly Actual	Monthly Budget	Variance $	Variance %	YTD Actual	YTD Budget	Variance $	Variance %	Explanation for Variance
Income									
Funder 1									
Funder 2									
Funder 3									
Funder 4									
Self-Generated Income 1									
Self-Generated Income 2									
Self-Generated Income 3									
Total Income									
Expenses									
Expense Type 1									
Expense Type 2									
Expense Type 3									
Expense Type 4									
Expense Type 5									
Expense Type 6									
Expense Type 7									
Expense Type 8									
Central Administration									
Expense Type 1									
Expense Type 2									
Expense Type 3									
Expense Type 4									
Expense Type 5									
Expense Type 6									
Total Expenses									
Surplus (Deficit)									